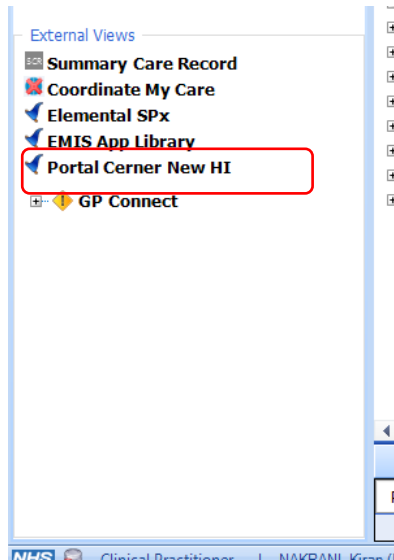


How to access RIO BEH mental health records from HIE (Health Information Exchange)

1. HIE is located bottom left of EMIS- "Portal Cerner New HIE"



2. Locate Community and Mental Health and go to BEH Extract

A screenshot of the EMIS reports interface. The 'Community and Mental Health (8)' tab is selected and highlighted with a red box. Below it, a table lists reports:

Report Name	Date Completed	Status	Source
BEH Extract (highlighted with a red box)	04/06/2021		BEH
Allergies and Adverse Reactions	04/06/2021	final	TSO
Encounters	04/06/2021	final	TSO

3. Click on Recent Progress Notes

A screenshot of the EMIS 'Recent Progress Notes' section. The 'Recent Progress Notes' tab is highlighted with a red box. Below it, a table shows a progress note:

Entered Date and Time	Validation Date and Time	Validated By Username	Note Type	Progress Note Text
26 May 2021 14:49	26 May 2021 14:49		Administrative	LINK WORKING TEAM GP referral uploaded

4. Progress Notes Text section displays any mental health clinical notes- read only