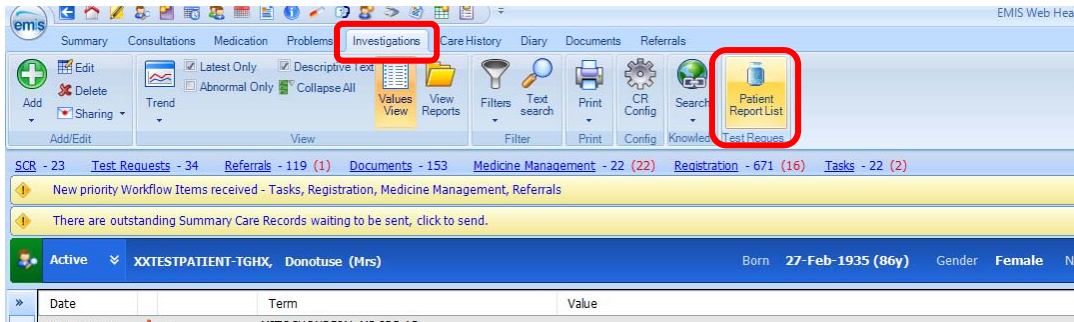


## EMIS Web / tQuest - Recollecting Completed test request.

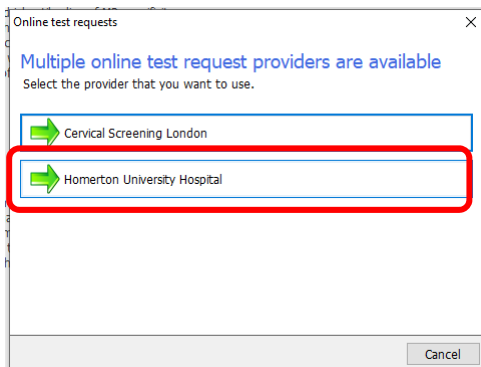
Recollecting a completed test request via **Patient Report List** (Under **Investigation** Tab)

August 2021

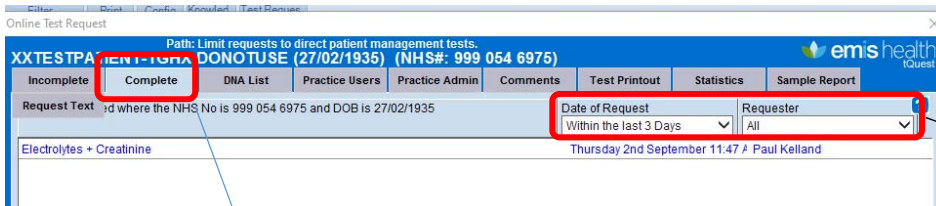
Go to the **Investigations** tab and select the **Patient Report List**



Click on **Homerton University Hospital**

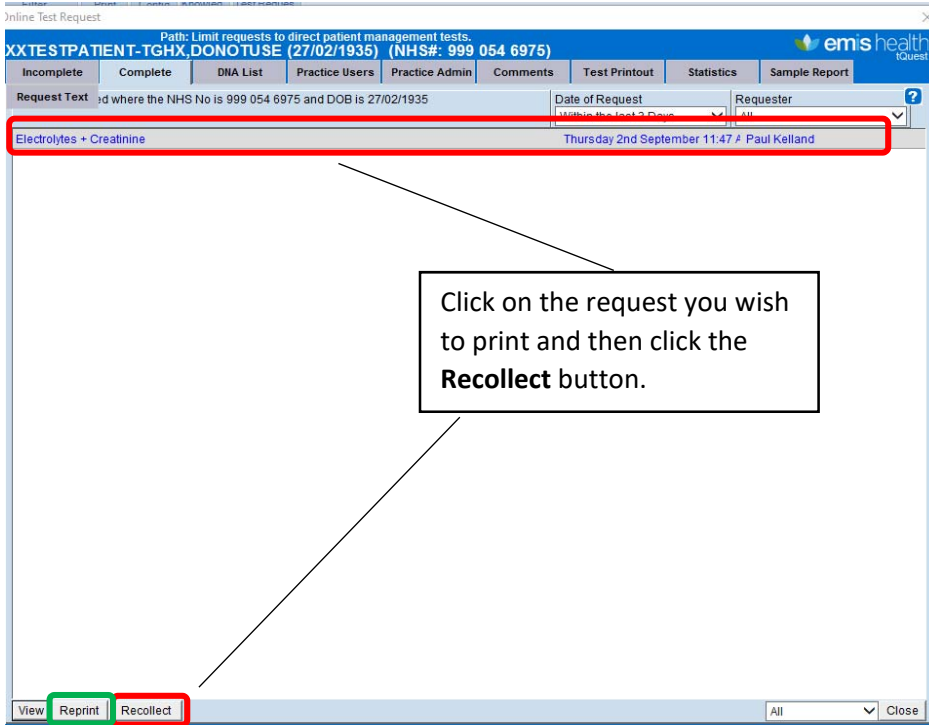


In tQuest click the **Complete** tab and filter accordingly.



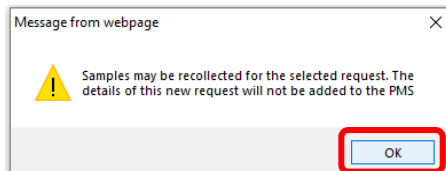
Click the **complete** tab

You can use the filter option if a request was made after 3 days.

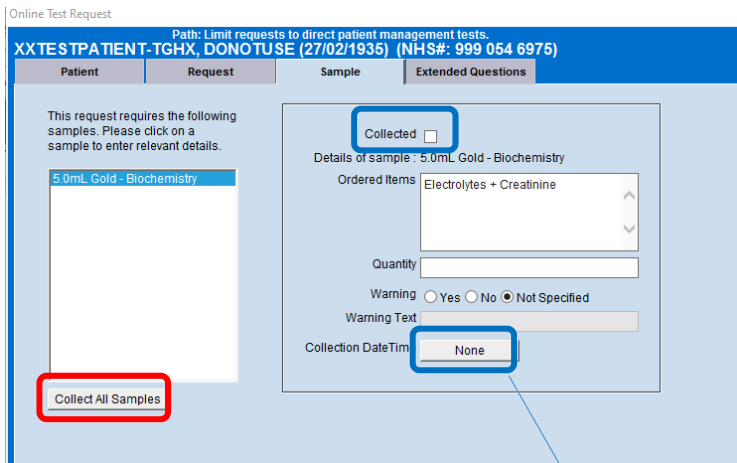


(Note: Recollect will not work with **Radiology Requests**. Please use the **Reprint** button for all **Radiology Requests**)

Click **OK** when prompted



Select **Collect All Samples**, this will stamp the test request and printed form with the sample collection date and time.



Online Test Request

Path: Limit requests to direct patient management tests.  
**XXTESTPATIENT-TGHX, DONOTUSE (27/02/1935) (NHS#: 999 054 6975)**

Collected

Details of sample: 5.0mL Gold - Biochemistry

Ordered Items: Electrolytes + Creatinine

Quantity:

Warning:  Yes  No  Not Specified

Warning Text:

Message from webpage

Are you sure you want to proceed? Please note that samples where Collected is checked may not be modified or deleted.

OK Cancel

Finally click **Finish**, you will see this message above.

Then click **OK**

emis health tQuest

Delete **Finish** Cancel

You can then print it out as you usually would with today's date and time stamped on.

Printing Settings

Pathology Printer Full Path Name: \\TOSHIBA-STUDIOS154C-13562294\Microsoft Print to PDF

Pathology Printer Source (Paper Tray): GP Tray

Pathology Paper Orientation:  Portrait  Landscape

Pathology Paper Size: A4

Pathology Margins (millimetres): Left [5], Top [5], Right [5], Bottom [5]

Use Script Printing:  Yes  No

Show Dialog On Need Print:  Yes  No

Save & Print

Pathology Request - Biochemistry and Haematology

**Xxtestpatient-Tghx, Donotuse**

NHS Number: 999 054 6975 Hospital Number: 2941257 GP Practice: Shoreditch Park Surgery

Date of Birth: 27/02/1935 Sex: Female GP Code: KELLY GP: Paul Kelland

Pregnant: Fasting: Priority: Tel: 02077308525

Container

Collection Date & Time: 08/09/2021 17:20